

Head of Services

Number of Posts: 1

Contract Type: Indefinite

Job description

Inspire Foundation is one of the leading NGOs in Malta, helping hundreds of individuals with various disabilities to achieve their full potential.

We are looking for a Head of Services to be directly responsible for the quality and effectiveness of the disability programmes/services within Inspire. Here you shall manage ongoing communication between operational team members and those directly delivering intervention.

You shall engage in cross-functional collaboration to ensure the smooth running of all the Educational and Therapeutic Services at Inspire Malta & Gozo. As a Head of Services, you shall have the opportunity to lead all disability related services and ensure client satisfaction across the disability programmes/services whilst supporting in the development of strategies to achieve this.

This opportunity calls for someone who is efficient, keen on safeguarding standards in line with the ongoing service agreements and certification/accreditation/licencing standards and who can prepare business plans for the various disability programmes and services.

Requirements:

- A minimum of a recognised qualification (Diploma) at MQF Level 5 in disability studies, social science, or a related area.
- Holding a Degree in disability studies, in social science or in a related area would be an added asset.
- A minimum of 6 years of experience working in the field of disability with a focus on intellectual & physical disabilities.
- At least 3 years' experience in managing a team.
- Experience in audit procedures would be considered an asset.
 - Preference would be given to candidates who have:
 - Experience in using TEACCH approach & Spell Framework
 - Experience of using low arousal approaches to work with children that are challenged by behaviour.
 - Experience/knowledge in using neurodevelopmental approaches.

Benefits:

- Basic health insurance cover;
- Mental Wellbeing programme: 12 free sessions with Richmond Foundation per year;
- 10 days of recess pro-rata (additional to statutory leave);
- 40hrs per year of study leave as per Inspire policy;
- Staff discount on Inspire's Fitness Centre (75%);
- Bring Your Own Device (BYOD) Scheme;
- Telecommunication Allowance;

Vacancy Additional Information

Training provided

Induction training.

Any assistance with accommodation/relocation

Yes

Salary

Eur 38,000 gross per year

How will the interviews be held

Online (MS Teams)

To apply

CV and a covering email are to be sent by email to eures.recruitment.jobspplus@gov.mt and should be written in English. Please quote the vacancy name and number in your email.